

Miami Township Fire and EMS Operating Procedures



TITLE:

FLAG OPERATING PROCEDURE

#1202

EFFECTIVE DATE:

09/09/2015

DATE AMENDED:

REVIEW DATE:

03/09/2016

APPROVED BY:

Chief Steve Kelly

This Operating Procedure shall take effect immediately and shall remain in effect until

PURPOSE

Establish an Operating Procedure (OP) for matters pertaining to the flag of the United States of America (Flag), the state flag of Ohio (State Flag) and other flags and pennants.

SCOPE

This Procedure applies to all Miami Township Fire and EMS (MTF&EMS) personnel and buildings.

This Procedure shall abide by the United States Federal Flag Code (FFC) and Ohio Revised Code (ORC).

DEFINITIONS

Proclamation

An official announcement by the President of the United States or the State Governor that the Flag should be displayed at half staff.

Half Staff

The term used when referring to the Flag flying below the summit of the pole on which it is displayed.

PROCEDURE

A. General

1. The Flag shall be flown on all MTF&EMS buildings as per the FFC.

B. Federal Flag Code

1. All matters pertaining to Flag etiquette, protocol and disposal will be managed as per the FFC.

C. State Flag of Ohio (State Flag)

1. The state flag is permitted to be displayed on any MTF&EMS building and should follow the requirements of the *ORC, General Provision, Chapter 5: State Insignia; Seals; Holidays, Section 5.012 and Section 5.014.*

D. Mourning Flags

1. Per the FFC, the Flag can only be flown at half staff after the issuance of a proclamation by the President of the United States or the State Governor.
2. Mourning flags for police department and fire department Line of Duty Deaths will be displayed directly under the Flag at full staff and may be flown up to 30 days past the burial of a police officer or firefighter that dies in the line of duty.
 - a. The mourning flag shall be removed whenever the Flag is flown at half staff.



Miami Township Fire and EMS Operating Procedures

TITLE:

FLAG OPERATING PROCEDURE

#1202

E. Reference Forms

All forms are located in the Operating Procedure Reference Material Folder of the G:drive (G:\Operating Procedures\Miami Township Fire and EMS Operating Procedures Manual\Operating Procedures Reference Material).

1. The referred to source for rules pertaining to the Flag will be the United States FFC.
2. The referred to source for rules pertaining to the state flag will be the ORC, Chapter 5 (<http://codes.ohio.gov/orc/gp5>).